TQF3

Course Specification

Program ………………………………………………………….

Course ……………………………………….

Course Name

(Course Code and Course Name in Thai)

(Course Name in English)

(Semester……………)

Course Specification

Name of Institution
Campus/Faculty/Program

Section 1 General Information

1. Course Code and Title
2. Total Credits *Lecture-laboratory-self study*
3. Program and Course Type *(specify program title of this course. Exception is applied when the course is offered in various programs. Also, specify a course type as core course, required course, course, or elective course.)* *Course Title…………………………………………* *Course Type (such as required courses in specific courses)*
4. Course Coordinator/Course Instructors Course Coordinator…………………………..*(1 person)* Course instructors……………………..*(according to courses)*
5. Semester / Year of Study *(Specify semester / Year of Study according to curricular study plan)*
6. Pre-requisite (if any)
7. Co-requisites (if any)
8. Venue *(Specify all relevant venues both on and off campus)*
9. Latest Date of Course Specification Development or Modification

Section 2 Aims and Objectives

1. Course Aims

2. Objectives of Course Development/Modification

(Briefly explain the importance of this course to the program or the major improvement of this course such as employing IT, Web based, changed course contents due to new research finding related to the field.)

Section 3 Course Description and Implementation

1. Course Description

(as specify in the details of TQF2)

2. Number of Hour per Semester

Lecture	Tutorial	Practice / Field Experience / Practicum	Self Study

3. Number of hours provided for academic advice and guidance to an individual student.

Advisor Name …………………………………….

Contact*: Mobile…………………………. E-mail…………………………………. ID Line……………………………….*

Day/Month/Year…	Time	Communication Method(s)

(specify number of hours per week in providing academic advices and guidance to student outside classroom and communication method(s) to students in advance.)

Section 4 Development of Student Learning Outcomes

Development of student learning outcome in each dimension must be corresponded to the details as given in the curriculum (TQF2), where each learning standard should provide the following information.

Learning Outcomes (Individual)	Teaching Methods	Evaluation Methods
1. Morals and Ethics being Developed *(such as building up discipline, curiosity, honesty, responsibility, and kindness)*	*(such as including case studies in the course)*	*(Evaluation methods such as an evaluation of the change on students' behaviors)*
2. Knowledge *(describe knowledge being acquired such as knowledge/understanding of the subject matter)*	*(such as lectures, exercise drills, tutorials, laboratory practices, and writing reports)*	*(such as an evaluation on the achievement of assigned tasks)*
3. Intellectual Development *(describe cognitive skills being developed such as applying knowledge in problem solving)*	*(such as business planning, special projects, interpretation and problem solving in the professional line)*	*(evaluation methods on the intellectual skills of students)*
4. Interpersonal Skills and Responsibilities *(such as group works and joint responsibility)*	*(such as giving group-work assignments)*	*(such as an evaluation on the achievement of assigned tasks)*
5. Numerical Analysis, Communication, and Information Technology Skills *(such as skills on the use of computer/internet in seeking for information, managing the information, applying mathematics or*	*(such as assignments requiring searching, managing, and presenting information)*	*(such as an evaluation on the achievement of assigned tasks)*

statistics in information analysis and management)		

Section 5 Teaching Plan and Evaluation Plan

1. Teaching Plan *(The instruction should not less than 15 weeks excluding midterm and final examinations.)*

Week	Topics/Details	umberN of Hours	Teaching activities & Instructional media	Instructor

* *umberN of Hours should be corresponded to course credits*

๒. Evaluation Plan

Learning Outcomes*	Evaluation Method**	Week of Evaluation	Evaluation Allotment

* *Specify learning outcomes (such as Item 1.1, Item 2.2, and Item 3.3) as given in the curriculum mapping of the curriculum (TQF2)*

** *Evaluation methods such as an evaluation on reports or projects, classroom presentations, or tests.*

Section 6 Teaching and Learning Resources

1. Main Textbook and Course Materials
(Specify main textbooks and course materials used in class)
2. Important Documents and Information
(Specify textbooks, journals, reports, electronic media, websites, rules and regulations,

computer programs, important reference resources which students have to study more.)
3. **Suggested Learning Resources**
(Specify textbooks, journals, reports, electronic media, websites, rules and regulations, computer programs, important reference resources which students have to study more.)

Section 7 Course Evaluation and Improvement

1. **Evaluation Strategies for Course Effectiveness by Students** (such as an instructor evaluation form, a course evaluation form, and a project evaluation form)
2. **Teaching Evaluation Strategies**   *(Specify evaluation methods of teaching information such as observers or instructor teams or academic performance of students, for example)*
3. **Teaching Improvement**   *Describe how to improve teaching such as classroom action plans, teaching and learning workshops, for example)*
4. **Verification of Students Achievements in the Course**   *(Specify process to verify student achievement in the course as learning outcome standard such as verification of score results or assignments. The process may different according to different courses or individual learning outcome standard.)*
5. **Course Revision and Improvement Plan**   *(Describe the process used to get data from the evaluation in Item 1 and Item 2 to plan for quality development.)*

Section 8 Integrating Courses corresponding with Other Missions (if any)

Integration Model	Course Description
(such as research, project, study visit, for example)	

Responsible Instructor

Signature………………………………………………………………… Date…………………………………………………………

(……………………………………………………………….)

Responsible Instructors

Signature………………………………………………………………… Date…………………………………………………………

(……………………………………………………………….)

Signature…………………………………………………………………………. Date………………………………………………………….
(……………………………………………………………….)