



TQF7

Report on Implementation of Program

Name of Program

Thai.....

English.....

Faculty.....

Program.....

Academic Year.....

Report on Implementation of Program

Name of Institution
Campus/Faculty/Program

Section 1 General Information

Program Code.....

Program Members

TQF2	Present	Remarks
1	1	
2	2	
3	3	
4	4	
5	5	

Instructors *(Specify instructors according to lesson plans)*

Semester...1/201.....	Scheduled Courses <i>(General Education/Required/Elective)</i>	Instructors
1 st Year Section.....	1.	
	2.	
	3.	
	4.	
	5.	
2 nd Year Section.....	1.	
	2.	
	3.	
	4.	
	5.	
3 rd Year Section.....	1.	
	2.	
	3.	
	4.	
	5.	
4 th Year Section.....	1.	
	2.	
	3.	
	4.	
	5.	

Semester...1/201.....	Scheduled Courses (General Education/Required/Elective)	Instructors
1 st Year Section.....	1.	
	2.	
	3.	
	4.	
	5.	
2 nd Year Section.....	1.	
	2.	
	3.	
	4.	
	5.	
3 rd Year Section.....	1.	
	2.	
	3.	
	4.	
	5.	
4 th Year Section.....	1.	
	2.	
	3.	
	4.	
	5.	

Venue

Directions are complied with standards

	Evaluation Criteria	Outcomes
1	Number of program instructors	
2	Qualification of program instructors	
3	Qualification of program coordinators	
4	Qualification of instructors	
5	Qualification of thesis advisors and independent research advisors	
6	Qualification of thesis advisors (if any)	
7	Qualification of thesis committee instructors	
8	Thesis publication of graduates	
9	Workload of thesis and independent research advisors in graduate school	

	Evaluation Criteria	Outcomes
10	Thesis and independent research advisors in graduate school publish research consistently.	
11	Course improvement for specified period of time.	
12	The implementation is based on performance indicators for quality assurance of curricula and instruction in the standard framework.	

Section 2 Instructors

Describe the performance based on the following indicators

Indicators	Outcomes
Instructor Management and Development	Describe the performance: - Instructor Admission and Appointment - Instructor Management - Instructor Support and Development
Instructor Quality	Percentage of professors with doctoral degree..... Percentage of professors with academic positions Academic works The number of articles in the TCI and SCPUS databases referenced to the number of program instructors
Effects affected Instructors	Represent the results: - Retention rate of instructors - Satisfaction of instructors

Section 3 Undergraduates and Graduates

Information

Year of Enrollment (from the beginning of the semester)	Number of actual students remaining in each academic year				

Factors affecting the number of students

Indicators	Outcomes
Student Admission	Describe the performance - Student admission..... - Preparation for admission.....
Student Promotion and Development	Describe the performance - Supervision, counseling, and guidance on academic matters for students - Supervision, counseling, and guidance on thesis in Graduate Education..... - Student Development and Strengthening Learning Skills in the 21 st century.....
Student Achievement	Represent the results: - Retention rate - Graduation rate - Satisfaction and Result of Student Complaint Management.....

Number of Graduates

Year of Enrollment (from the beginning of the program)	Year of graduation					
	Number					
	Percentage of total students					
	Number					
	Percentage of total students					

Factors affecting the graduation.....

Graduates' employment rate one year after graduation Date of survey

Basic Information	Number	Percentage
Total number of graduates		
Number of returned questionnaires		
Number of graduates employed after graduation (excluding self-employed) - Direct field of study - Indirect field of study		
Number of graduates self-employed		
Number of graduates with pre-entry jobs		
Number of graduates who further a study		

Basic Information	Number	Percentage
Number of graduates who get ordained		
Number of graduates who is in military		

Outcome Analysis

(Analyze the change or trend of getting a job based on market data and labor force and comparison with previous data and other institutions that offer the same courses/fields of study so that these information can be used in course development/improvement.)

Publication of Students and Graduates

Students and Graduates	Work Title	Published Sources	Value

Section 4 Program Courses and Teaching Quality

Program Courses

Total Courses offered in a semester/academic year

Course Code	Semester/ Academic Year	Grade Distribution (Percentage)															Total Number of Student		
		A	B+	B	C+	C	D+	D	E	F	I	P	S	U	W	PD	Au	Registered	Passed
		Taken from TQF5 of each course																	

Quality of Program, Instruction, and Evaluation

Indicators	Outcomes
Contents of courses in the program	Describe the performance - Principles of curriculum design, information used to develop or improve curricula, and curricular objectives - Improvement of the curriculum according to the progress of the field of study..... - Approval of thesis topics and independent studies in graduate education
Instructor placement and teaching process	Describe the performance - Specification of instructors - Supervising and monitoring instructional plans (TQF3 and TQF4), teaching and learning management.....

Indicators	Outcomes
	<ul style="list-style-type: none"> - Teaching and learning management in bachelor's degree education integrated with research study, social studies services, arts and culture maintenance..... - Control of graduate thesis and independent study topics according to the discipline and progress of science..... - Appointment of graduate thesis and independent study advisors whose expertise is consistent with the topics..... - Assist in supervising and monitoring the process of doing graduate thesis, independent study, and publications.....
Student Evaluation	<p>Describe the performance</p> <ul style="list-style-type: none"> - Evaluation of learning outcomes according to the qualification framework - Monitoring of student learning evaluation - Monitoring and evaluating instruction and curricula (TQF5, TQF6, and TQF7) - Evaluation of thesis and independent studies in graduate education

Outcomes according to The Qualification Framework			
	Key Performance Indicators	Meet the Criteria	Do Not Meet the Criteria
1)	At least 80% of program instructors participate in meetings for planning, supervising and reviewing the program operation.		
2)	Program details must follow TQF.2 which corresponds with the Thai Qualification Framework or Program Qualification Framework (if any).	Attach documents as evidence for evaluation	
3)	Course details following TQf.3 and field training details following TQF.4 (if any) are completed prior to the beginning of each semester.		
4)	Results of all courses following TQF.5 and field training following TQF.6 (if any) are completed within 30 days after the end of a semester.		
5)	Results of program operation following TQF.7 is completed within 60 days after the end of an academic year.		
6)	Students' achievements from at least 25% of all courses offered in each academic year is reviewed according to learning outcomes specified in TQF.3 and TQF.4 (if any).		

Outcomes according to The Qualification Framework			
	Key Performance Indicators	Meet the Criteria	Do Not Meet the Criteria
7)	Teaching and learning administration, teaching strategies or learning outcomes evaluation are developed/ improved as proposed in TQF.7 the previous year.		
8)	New instructors (if any) attend teaching orientation or receive classroom management guidance.		
9)	All instructors have an academic development and/or professional development at least once a year.		
10)	At least 50% of support staff (if any) have an academic development and/or professional development each year.		
11)	Final-year students/graduates rate their satisfaction toward program quality not lower than 3.51 out of 5.		
12)	Employers rate their satisfaction toward new graduates not lower than 3.51 out of 5.		
Total indicators in this academic year			
Number of indicators carried out through specific indicator 1 - 5			
Percentage of indicator 1 - 5			
Number of indicators carried out in this academic year			
Percentage of total indicators in this academic year			

Analysis of the Course with Irregular Learning Outcomes

Course Code/Title	Semester	Irregularity	Examination	Causes	Solution(s)
		Taken from TQF5 of each course			

Courses Offered in Semester/Academic Year

Course Code/Title	Semester/Academic Year	Reasons of unavailability	Actions Taken	Missing Topics	Reasons	Solution(s)
		In case of unavailability, the schedule of a current semester can be used		In case the contents were not totally covered, take from TQF5 of each course		

Teaching Quality

Evaluation of courses offered in the year of report

Evaluated courses and improvement plans

Course Code/Title	Academic Year	Students' Evaluation		Improvement Plan
		Yes	No	
		Taken from TQF5 of each course		

Overall teaching quality evaluation

Effectiveness of teaching strategies

Learning Outcome Standards	Summary of Comments from Instructors and Data from Other Sources	Improvement Solution(s)
Morals and Ethics		
Knowledge		
Cognitive skills		
Interpersonal skills and responsibility		
Numeric analysis, communication and information technology skills		

Orientation for New Instructors

Program orientation Yes No

Number of new instructors persons Number of instructors attending the orientation persons

Activities for Professional Development of Instructors and Support Staff

Activity Organized or Participated in	Number of attendees		Summary of Comments and Benefits Gained by the Sttendees
	Instructors	Support Staff	

Section 5 Program Administration

Program Administration

Problem(s) in Program Administration	Impact(s) of Problem on Achievement of Course Objectives	Prevention and Solution to Future Problems and Obstacles

Learning Supports

Indicators	Outcomes
Learning supports	Describe the performance - Operations of departments/ faculties/ institutions including the participation of instructors in the curricula to provide adequate and appropriate learning supports for instructions

Section 6 Comments and Suggestions about Program Quality of Independent Evaluators

Comments or Suggestions of Independent Evaluators	Comments of Program Coordinator toward Received Suggestions	Improvement Plans

Summary of Program Evaluation

Evaluation by prospective graduates (*report on year of survey*)

Date of survey

Important comments	Responses of Instructors
Proposals for program adjustment based on evaluation results	

Evaluation by those involved (*visitors of Graduation Department*)

Evaluation Process	
Important comments	Responses of Instructors
Proposals for program adjustment based on evaluation results	

Section 7 Changes Impacting a Program

7.1 Internal changes (if any) impacting a program in the past two years

Issues of Changes	Impact(s) on a Program

7.2 External changes (if any) impacting a program in the past two years

Issues of Changes	Impact(s) on a Program

Section 8 Operational Plan for Program Development

Progress of proposed plan from the previous year:

Operational Plan	Time Frame	Responsible person(s)	Plan Achievement/ Reason(s) for unsuccessful operation

Proposals for Program Development

1. Proposals for adjusting program structure (number of credits, required and elective courses, etc.)

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2. Proposals for course alterations (increasing or reducing course contents, teaching methods, and course evaluation, etc.)

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3. Activities for instructors and support staff development.....

New Plan for Academic Year

Specify each operational plan, expected deadline, and responsible persons

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Program Chairperson: _____

Signature: _____ Date of Report: _____

(_____)

Program Coordinator: _____

Signature: _____ Date of Report: _____

(_____)

Program Coordinator: _____

Signature: _____ Date of Report: _____

(_____)

Required Documents

- Ⓐ. A copy of course report
- Ⓑ. The scoring method is based on the benchmark used in the evaluation
- Ⓒ. Conclusion of graduates who graduated in the year of evaluation
- Ⓓ. Conclusion of external evaluation